

## NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of <b>Regular</b> Meeting: November 14, 2022
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The Board of Directors met publicly, on November 14, 2022 at 6:00 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public and available remotely on Zoom by request.

**CALL to ORDER:** 2022-23 Board Chair Scott Duffner called the meeting to order at 6:00 pm

### **Pledge of Allegiance**

#### 1. **Roll Call of Board Members**

Scoff Duffner:	Present
Mark Herinckx:	Present
Shane Forman:	Present
Dwight Roth:	Late: <i>Arrived 6:03 PM</i>
Buck Church:	<b>Absent</b>

**Also Present:** Superintendent Gail Buermann, Principal Cameron Mitchem, VP / AD Jim Missel, Board Secretary Janet Waldron, and 2 patrons of the district

#### 2. **Review of the Agenda**

**Changes:** No changes made

**Discussion:** No further discussion

**Motioned by:** Shane Forman,

Seconded by: Mark Herinckx to approve the November 14, 2022 Agenda as presented.

**Vote:** Aye –3 , Nay – 0, Absent -2

**Result:** Motion Carries

#### 3. **Approval of the Minutes**

**Changes:** No changes made

**Discussion:** No further discussion

**Motioned by:** Scott Duffner,

Seconded by: Mark Herinckx, to approve the October 10, 2022 meeting minutes.

**Vote:** Aye –3 , Nay – 0, Absent -2

**Result:** Motion Carries

#### 4. **Review of the Bills**

Bills are presented for Board Member review:

**Discussion:** No discussion

**Questions:** No questions

#### 5. **Public Comment:**

A. Lane Stratton, from Lake ESD went over the MOU Service Plan. School Districts can submit their “Wish List” of what they need from the ESD by February of each year. This is amendable as needs change.

**Motioned by:** Shane Forman,

Seconded by: Dwight Roth, to accept the MOU between North Lake and the ESD for the 2022-23 school year.

**Vote:** Aye –4 , Nay – 0, Absent -1

**Result:** Motion Carries

**6. New Business**

A. OEGC – The new SEI Filing requirement for School Board Members was discussed.

B. OSBA – There is an OSBA Resolution to vote on for December meeting. This will give members time to read it.

**7. Superintendent's Report**

**A. Budget/Financial:**

**Speaker(s):** Gail Buermann

**Attachments:** A1, A2

**Reports:**

1. Enrollment/Registration Report: We are up a few students from last month but are consistently down 17 students overall.
2. Monthly Financial Report: Sara's financial report was presented. Things look good and we are projected to finish in the black so far this year.
3. Budget outlook for 2023-25 biennium: *The projection is showing a possible recession but there are a lot of moving pieces still. The new governor will need to appoint a new school superintendent. COSA will advocate for 10.2 billion base because of inflation. Focus may end up more on homelessness and crime.*

Discussion: How many staff are hired through grants? Gail thinks maybe an EA and Nick.

**ACTION(S):** No action items

**B. Maintenance/Facilities:**

**Speaker(s):** Jim Missel

**Attachments:** B3

**Reports:**

1. Baseball field update was presented by Jim Missel. Sprinkler system works great.
2. Dugout update was presented by Jim Missel. Still looking for quotes
3. Gary's report:
  - Eric at Audio-Video will be working with another supplier as the sub-woofer model has been discontinued and the amplifier is not available until next year from the current supplier.
  - Omlid and Swinney will be here on December 9 to drain the low points in the fire sprinkler system.

**ACTION(S):** No action items

**C. Transportation:**

**Speaker(s):** Jo Tuttle

**Attachments:** C1

**Reports:**

1. Monthly Report: Gail went over the October report submitted by Jo Tuttle.
2. Bus Driver Update: The two in training should start after Thanksgiving.
3. First Student Contract Discussion: Clarification -the Board is leaving this up to Gail because we are the ones who are dealing with the day to day. Contract is not up until 2025-26 but we have the option to opt out for the following year if we notify First Student by May in any school year. Gail will begin conversations with First Student.

**Question:** Are we now behind the curve paying \$20 per hour for bus drivers? Do we need to increase that amount? Gail will ask Jo and First Student.

**ACTION(S):** No action items

**D. Student Issues, Athletics/Activities:**

**Speaker(s):** Jim Missel

**Attachments:** None

**Reports:**

1. Athletic Director's Report:
  - a. Upcoming athletic schedule and updates: Making calls for students with F's and Non-attendance. 12 GBB, 8 WR, 8 BBB, players out. Had coaches meeting. Addressed coaches about what you do and don't do and supporting other programs. Discussed Drug testing. Talked about award nights and the need to have those at school.
  - b. Discussed TAG testing for MS Students
2. Recommend approval for Paisley Basketball Co-op for boys and girls. Bringing 7-8 boys and 5-6 girls.

**ACTION(S):**

**D2. Motioned by: Shane Forman**

Seconded by: -Dwight Roth

To approve the Co-op with Paisley for HS Boys and Girls Basketball for the 2022-23 winter season.

**Vote:** Aye –3, Nay – 1, Absent –1

**Result:** Motion Carries

**E. Academics, Curriculum and Assessment:**

**Speaker:** Cameron Mitchem

**Attachments:** None

**Reports:**

1. Principal's Report:
  - a. Reader board update- Cameron's recommendation is to approve the 4 x 8 ft Carlson Sign bid for \$32,970
  - b. Veteran's Day update: We held the program for the first time in 3 years. There are some kinks to work out. Admin will work on getting veteran attendance numbers up next year.

**ACTION(S):**

**E1a. Motioned by: Mark Herinckx**

Seconded by: Dwight Roth

To approve the Carlson Sign bid for the reader board as recommended by Mr. Mitchem.

**Vote:** Aye –4, Nay – 0, Absent – 1

**Result:** Motion Carries

**F. Personnel/Human Resources:**

**Speaker(s):** Gail Buermann

**Attachments:** F5.

**Reports:**

1. Classified:
  - a. Amber Buchert EA – Approve Hire
  - b. Bret Puckett EA – Approve resignation
2. Confidential: None at this time
3. Certified: None at this time
4. Administrative: None at this time
5. Extra Duty:
  - a. DJ Joye, HS Head Wrestling
  - b. Brian Baker, HS Boys Basketball
  - c. Jon Murphy, HS Girls Basketball
  - d. Jessica Murphy, MS Boys Basketball
6. Resignations and ratification of new hires clarification. Board agrees to go back to policy of just hiring Certified staff and letting Gail and Cameron hire classified staff and coaches. This will no longer be an approval item for classified and coaches in meetings it will be just informational. The board is still invited to participate on interviewing committees.

**ACTION(S):**

**F1a. Motioned by: Dwight Roth**

Seconded by: Shane Forman

To approve the hire of Amber Buchert as an Educational Assistant for the remainder of the 2022-23 school year on a temporary contract.

**Vote:** Aye –4, Nay – 0, Absent –1

**Result:** Motion Carries

**F1b. Motioned by: Dwight Roth**

Seconded by: Shane Forman

To accept the resignation of Bret Puckett effective October 24, 2022

**Vote:** Aye –4, Nay – 0, Absent –1

**Result:** Motion Carries

**F5. Motioned by:** Dwight Roth

Seconded by: Shane Forman

To approve the hire of the winter sports season coaches as presented

**Vote:** Aye –3, Nay – 1, Absent –1

**Result:** Motion Carries

**G. School Board Business, Policy Update:**

**Speaker:** Gail Buermann

**Attachments:** G1

**Reports:**

1. August 2022 Policies, First Reading high lights: Keep and update policy CB but we don't need policy CBA. For policy IGAI there is no update, we should stick with current policy
2. Legislative Update
3. Approve NLEF Officers

**ACTION(S):**

**G1. Motioned by:** Shane Forman

Seconded by: Mark Herinckx

To accept as first reading the policies from August 2022.

**Vote:** Aye –4, Nay – 0, Absent –1

**Result:** Motion Carries

**G3. Motioned by:** Shane Forman

Seconded by: Dwight Roth

To approve the NLEF officers for 2022-23 as presented

**Vote:** Aye –4, Nay – 0, Absent –1

**Result:** Motion Carries

**H. Upcoming events/dates:**

As presented

**8. Executive Session**

**Time Called:** 7:55 p.m

**Motioned by:** Scott Duffner

Seconded by: Shane Forman

**ORS 192.660 (2)(i)** To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

**Resume OPEN SESSION time:** 8:41 p.m.

**ACTION:** No action items

**9. Unfinished Business:**

None at this time

**10. Questions and Comments from Board Members:**

Going forward the board recommends we start paying vendors no more than 20% upfront because we are paying for service and items that we are still waiting on for months or even a year later.

**11. Future Agenda Items**

OSBA Elections Ballot  
December Board Meeting at 5:30 PM

**12. Adjournment**

No further business presented; the meeting adjourned at 8:42 p.m.

ATTEST:

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*Scott Duffner,*

Board Chairman

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*Janet Waldron,*

Board Secretary

**Minutes approved at the 12/12/22 Board meeting**